SHAREHOLDER COMMITTEE FORWARD PLAN

Date of	Report Title	Decision Maker	Cabinet Member Lead and	List of Background	Public or Private
Meeting			Lead Officer	Papers	Meeting
23 April 2024	Shareholder Committee	Shareholder	Leader		Public
	Terms of Reference	Committee	Monitoring Officer – A Baker		
	Responses from WNH and		Cllr Alistair Beales – Portfolio		Public
	WNP regarding Section 21	Shareholder	Holder Council Companies		
	Notices	Committee	Alexa Baker – Monitoring		
			Officer		
	Financing of Housing	Cabinet	Cllr Alistair Beales – Portfolio		Private – Contains
	Companies	Gusinet	Holder Council Companies		exempt information
			Michelle Drewery – Section		under para 3 –
			151 Officer		information relating
			David Ousby – Assistant		to the business affairs
			Director Programme and		of any person
			Project Delivery		(including the
					authority)
Date of	Report Title	Decision Maker	Cabinet Member Lead and	List of Background	Public or Private
Meeting			Lead Officer	Papers	Meeting
June 2024	Service Level Agreement with	Shareholder	Cllr Alistair Beales – Portfolio		
Meeting	WNPL	Committee	Holder for Business		
Postponed			Alexa Baker – Monitoring		
			Officer		
			Duncan Hall/Karl Patterson –		
			Housing Companies		
	Shareholder Agreement -	Shareholder	Cllr Alistair Beales – Portfolio		
	WNPL	Agreement	Holder for Business		
			Alexa Baker – Monitoring		
			Officer		
			Duncan Hall/Karl Patterson –		
			Housing Companies		

	Approval of Business plans for WNP WNH	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business Alexa Baker – Monitoring Officer Duncan Hall/Karl Patterson – Housing Companies		Private – Contains exempt information under para 3 – information relating to the business affairs of any person (including the authority)
	Appointment of new Directors to WNPL	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business Alexa Baker – Monitoring Officer		Item scheduled at end of agenda should the committee determine to exclude the Press and Public to consider the report
Date of Meeting	Report Title	Decision Maker	Cabinet Member Lead and Lead Officer	List of Background Papers	Public or Private Meeting
11 Sept 2024	Appointing a Director to Alive Management Ltd.	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business Honor Howell – Corporate Governance Manager	·	Open
	Update to Shareholder Committee on governance documents status	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business Honor Howell – Corporate Governance Manager		Open
	West Norfolk Housing and West Norfolk Property Draft Business Plans	Shareholder Committee	Cllr Alistair Beales – Portfolio Holder for Business – Alexa Baker – Monitoring Officer Duncan Hall/Karl Patterson – West Norfolk Housing		Private – Contains exempt information under para 3 – information relating to the business affairs of any person

					authority)
Date of	Report Title	Decision Maker	Cabinet Member Lead and	List of Background	Public or Private
Meeting			Lead Officer	Papers	Meeting
	Update on closure of Alive	Shareholder	Cllr Alistair Beales – Leader		
13 November	Management Limited	Committee	of the Council		
2024			Honor Howell – Corporate		Public
			Governance Manager		
	Update on insourcing of Alive	Shareholder	Cllr Simon Ring – Portfolio		
	West Norfolk Ltd	Committee	Holder for Business and		Public
			Culture		
			Honor Howell – Corporate		
			Governance Manager and		
			Alive West Norfolk Client		
			Officer		
	West Norfolk Property	Shareholder	Cllr Alistair Beales – Leader		
	Shareholder Agreement	Committee	of the Council		Public
			Karl Patterson – West		
			Norfolk Property		
Date of	Report Title	Decision Maker	Cabinet Member Lead and	List of Background	Public or Private
Meeting			Lead Officer	Papers	Meeting
February 2025	6 monthly Assurance Report –	Shareholder	Cllr Alistair Beales – Leader		Public
	West Norfolk Housing	Committee	of the Council		
			Duncan Hall – Chair of West		
			Norfolk Housing		
	6 monthly Assurance Report –	Shareholder	Cllr Alistair Beales – Leader		Public
	West Norfolk Property	Committee	of the Council		Public
	West Nortolk Property	Committee	Duncan Hall – Chair of West		
			Norfolk Housing		
			NOTION HOUSING		
	Update on insourcing of Alive	Shareholder	Cllr Simon Ring – Portfolio		
	West Norfolk Ltd	Committee	Holder for Business and		Public
			Culture		

			Honor Howell – Corporate Governance Manager and Alive West Norfolk Client Officer	
	Financing of Housing Companies	Cabinet	Cllr Alistair Beales – Leader of the Council Michelle Drewery – Section 151 Officer	Private – Contains exempt information under para 3 – information relating to the business affairs of any person (including the authority)
May 2025				
August 2025				
November 2025				